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PR-2025-0819-292596



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-081325-1378**Dept./Office: **DSS**PR No.: **GF-2025-08-01093**Date: **08-19-2025**Section/End-User: **Angelica C. Asoy**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DSS Soil Health Service Program**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Envelope, Documentary, Brown, 150 lbs, Long	pc	100	7.00		700.00
2	Notebook, ordinary 60 leaves, 60 gsm	pieces	100	13.00		1,300.00
3	Plastic bag (sando bag) 100pcs/pack large	pack	5	110.00		550.00
4	Plastic bag (sando bag) 100 pc./pack medium	pack	5	90.00		450.00
5	Tarpaulin (24 inches x 16.5 inches)	pc	2	190.00		380.00
6	Ballpen 50 Pieces, Blue	box of 50's	2	500.00		1,000.00

Specification:

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Line Weight: 0.5mm

Ink Type: Oil gel ink

7	Specialty Paper, A4, White	pack	15	80.00		1,200.00
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Specification:

Scientific Publication Award (Alamdag) 2025

Specialty Paper

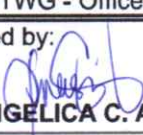
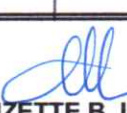
Size: A4

Color: White

12 packs

	TOTAL					5,580.00
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Purpose: for training purposes

Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies		Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  ANGELICA C. ASOY	Noted by:  SUZETTE B. LINA UNIT HEAD, PROJECT LEADER	Approved by:  PROSE IVY G. YEPES PRESIDENT, VSU