



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-10-01406**Date: **10-22-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Hardwares**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Plywood, Marine, 1/4"(thickness) x 4' x 8'	piece	5	450.00		2,250.00
Specification: Standard, Good Quality						
2	Plywood, Marine, 3/4"(thickness) x 4' x 8'	piece	5	1,300.00		6,500.00
Specification: Standard, Good Quality						
3	Plywood, Ordinary, 3/4"(thickness) x 4' x 8'	piece	5	880.00		4,400.00
Specification: Standard, Good Quality						
TOTAL						13,150.00
Purpose: For research and OVPREI office use						
Checked by: MARLON G. BURLAS TWG - Hardwares				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARILOU L. STA. IGLESIA		MA. JULIET C. CENIZA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-10-01405**Date: **10-22-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Vehicle Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	185/55/R15	pcs	4	3,800.00		15,200.00
Specification: <ul style="list-style-type: none"> Heavy Duty Good road traction 						
2	245/65 R17 (4PR) 111S Tire	pcs	4	13,200.00		52,800.00
Specification: <ul style="list-style-type: none"> Heavy duty and Durable Good traction even on wet or water-logged roads. 						
TOTAL						68,000.00
Purpose: For OVPREI vehicle use						
Checked by: MARLON G. BURLAS TWG - Vehicle Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARILOU L. STA. IGLESIA		MA. JULIET C. CENIZA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-10-01407**Date: **10-22-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	4 drawer lateral office cabinet	pc	1	9,600.00		9,600.00
Specification: The specification are the following: color gray, with Anti Tilt mechanism, 2 Hanging bars in per drawer, 3 sections slide rails, Electrolastic powder coat, tthickness: Gauge 20, and Size: 1320h x 900w x 450d.						
TOTAL						9,600.00
Purpose: For research and OVPREI office use						
Checked by: <div style="text-align: center;"> NORMAN O. VILLAS </div>				Funds Available: <div style="text-align: center;"> ALICIA M. FLORES </div>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARILOU L. STA. IGLESIA		MA. JULIET C. CENIZA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-10-01404**Date: **10-22-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Construction and Electrical Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Good Lumber, 1" x 1" x 12'	pieces	5	250.00		1,250.00
2	Good lumber, 2" x 3" x 10'	length	5	450.00		2,250.00
3	Good lumber, 2" x 4" x 8'	length	3	345.00		1,035.00
4	Good Lumber, 2"x 6" x 12'	length	3	1,400.00		4,200.00
5	Good lumber, 4" x 4" x 8'	length	5	950.00		4,750.00
TOTAL						13,485.00

Purpose: For office use

Checked by:

MARLON G. BURLAS

Funds Available:

ALICIA M. FLORES

TWG - Construction and Electrical Supplies

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARILOU L. STA. IGLESIA	MA. JULIET C. CENIZA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-10-01408**Date: **10-22-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	3	192.00		576.00
2	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	5	220.00		1,100.00
3	Air Purifier Large Room, 600 Sq Ft, 2021 Upgraded, True HEPA Filter, Active Charcoal, Ultraviolet Li	pcs	1	10,000.00		10,000.00

Specification:

color: White

item dimension: 14x7x18 inches

Power source: AC

Control method: remote

About the item:

- High-Efficiency Air Purifier: air purifier covers an area of up to 1420 ft²/ 132? in 1 hour, CADR 330m³/h. 600 ft² fast purification in 25 minutes. Perfect for large / medium rooms and offices.
- Allergies Eliminator & Ideal for Babies: Pre-filter, True HEPA filter, activated carbon filter trap 99.97% airborne pollutants such as allergens, dust, pet hair, dander, pollens, smoke, odors, fumes, VOCs, ozone, formaldehyde. Protect your family, children from air pollution, create a healthy workplace environment.
- UV & Ionizer: UV light removes the hidden germs and viruses in the air such as influenza, staph. Ionic generator emits negative ions, providing you with clean and healthy air.
- Versatile Air Freshener for Home: This air purifier has a built-in air sensor, which monitors air quality detecting contaminants in the air, and changes the indicator light. 1/2/4/8h timer, filter lifetime counter, sleep mode, 4 fan speed levels.
- Ultra-Quiet & Energy-Saving: Thanks to the sleep mode, 28 dB low noise level voiceless air cleaning won't disturb you while reading, working, or sleeping. Running in sleep mode (19W) and low fan speed (36W) makes energy-saving and affordable for all-day use.

4	Alcohol, Isopropyl, 70% solution, 500mL	btl	10	140.00		1,400.00
5	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	125.00		625.00
6	Binder Clip, 1.5", black	pcs	10	7.50		75.00
7	Binder Clip, 2", black	pcs	10	8.50		85.00

8	Broom, Soft (Tambo), Large, Heavy Duty	pcs	5	250.00		1,250.00
9	Correction Pen, rolling ball-metal tip	pc	1	220.00		220.00
10	Detergent Soap, Powder, 500g	packs	10	60.00		600.00
Specification: Detergent Soap Powder with Antibacterial, 500g						
11	Disinfectant Cleaner, multi-surface, scented	gal	1	420.00		420.00
12	Disinfectant Spray, 340g	can	2	465.00		930.00
13	Envelope, Document, Brown, 150 lbs, Short	pc	10	5.00		50.00
14	Envelope, Expanding, with garter tie, blue, long	pc	5	15.00		75.00
15	Envelope, Expanding, with garter tie, brown, long	pc	5	15.00		75.00
16	Envelope, Expanding, with garter tie, brown, short	pc	20	11.00		220.00
17	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	1	300.00		300.00
Specification:						
18	Fastener, Paper, non-rust metal, 50 sets/box	boxes	2	50.00		100.00
19	Fastener, Paper, plastic, 50 sets/box	boxes	2	38.00		76.00
20	Folder, Expanded, Long (Light Blue)	pcs	10	20.00		200.00
21	Folder, Expanded, Long (Red)	piece	10	30.00		300.00
22	Folder, File, Long, 14pts, White	piece	20	10.00		200.00
23	Folder, File, Short, 14pts, White	piece	10	8.00		80.00
24	Folder, Morocco, Long, w/ plastic binder, Blue	pieces	10	18.00		180.00
25	Folder, Morocco, Short, w/ plastic binder, Green	pieces	10	15.00		150.00
26	Folder, Ordinary, A4	pcs	10	7.00		70.00
Specification: Folder, Ordinary, A4						
27	Folder, Pressboard, US, Blue, Long	pieces	5	30.00		150.00
28	Folder, Pressboard, US, Green, Short	pcs	5	29.00		145.00
29	Liquid Hand Soap	gallon	1	350.00		350.00
30	Multi-Purpose Cleaner, Liquid, 1000mL, any scent	btls	3	205.00		615.00
31	Paper, Bond, A4, S-20, 70 gsm	reams	12	253.00		3,036.00
32	Paper, Bond, A4, S-24, 80 gsm	reams	24	289.00		6,936.00

33	Paper, Bond, Long, S-24, 80 gsm	reams	6	328.00		1,968.00
34	Paper, Bond, Short, S-24, 80 gsm	reams	6	277.00		1,662.00
35	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	5	250.00		1,250.00
36	Pen, Ball, blue	pieces	24	10.00		240.00
37	Scissors, 6" heavy duty, good quality	piece	2	68.00		136.00
38	Scissors, 8" heavy duty, good quality	pieces	3	75.00		225.00
39	Soap, Detergent, Liquid, 1 gal, any scent	gal	1	350.00		350.00
40	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	3	105.00		315.00
41	Soap, Dishwashing, Liquid, 250mL	btls	10	150.00		1,500.00
42	Soap, hand, liquid, 250 ml	btls	5	135.00		675.00

Specification:

- pump type



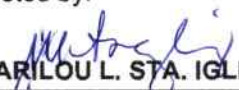


43	Soap, Toilet , guest size	pieces	5	15.00		75.00
44	Soap, Toilet, regular size	pieces	3	35.00		105.00

Specification:

- at least 60 grams
- eliminates at least 99% of bacteria

45	Soft Broom (Tambo) 200g minimum, heavy duty	pcs	5	125.00		625.00
46	Staple wire remover	pieces	2	40.00		80.00
47	Staple Wire, #35	boxes	10	30.00		300.00
48	Stapler, HD No.35	pc	2	350.00		700.00
49	Stick Broom (tingting) 6" fr the top, approx 370 pcs	piece	10	40.00		400.00
50	Sticky Note, 2 x 3, Yellow	pads	5	79.00		395.00
51	Sticky Note, 3 x 3, Yellow	pads	3	84.00		252.00
52	Tape, Double Sided, 1" x 10m	rolls	2	35.00		70.00
53	Tape, Double Sided, 2" x 10m	rolls	2	70.00		140.00
54	Tape, Double Sided, 3/4" x 10m	rolls	2	26.00		52.00
55	Tape, Duct, 2" x 25m, Black/Grey	rolls	2	180.00		360.00
56	Tape, Masking, 1" x 25 yards	rolls	2	48.00		96.00
57	Tape, Packaging, 2" x 100 yards, Tan	rolls	2	55.00		110.00
58	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	3	204.00		612.00
59	Transparency Film, A4, 100pcs/pack	pack	5	372.00		1,860.00
TOTAL						45,142.00

Purpose: For research and OVPREI office use

Checked by:  DOREEN B. ALBA		Funds Available:  ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:  MARILOU L. STA. IGLESIA	Noted by:  MA. JULIET C. CENIZA	Approved by:  EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU