



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-121724-0812**

Dept./Office: **IEO**

PR No.: **STF-2025-01-00007**

Date: **01-02-2025**

Section/End-User: **Ma. Rachel Kim L. Aure**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **IEO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Rechargeable, AA (4pcs) w/ Charger	set	2	3,680.00		7,360.00
Specification: ?Input: AC100-240V 50-60Hz ?Output: DC1.5 V AA 550mA x4 / AAA 275mA x4 ?Charging Control: checks voltage and temperature of battery automatically ?Indicator: LED x 4 ?Charging: ON, Fully charged: OFF ?Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells						
2	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	2	785.00		1,570.00
3	Philippine Flag, 3ft x 5ft size	pcs	1	1,200.00		1,200.00
Specification: Cotton or bridal satin cloth, with 2 brass metal ring or eyelet for mounting, sun and star are patched or sewn, heavy duty, good quality						
TOTAL						10,130.00
Purpose: These are needed as additional supplies for the VSU Smart Classroom.						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	MA. RACHEL KIM L. AURE		MA. RACHEL KIM L. AURE		PROSEMY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	