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PR-2024-1106-233551



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-110424-0561**PR No.: **STF-2024-11-03108**Date: **11-06-2024**Dept./Office: **VSUCO**Category: **Office Furniture  
& Fixture**Section/End-User: **Nevin A. Pacada Sr.**Funding Source: **Special Trust Fund**Project Title/Code: **VSUCO2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Filing cabinet with vault	unit	1	26,000.00	NEVIN A. PACADA SR.	26,000.00
<b>Specification:</b>  Size: 132cm H x 47cm W x 71cm D						
<b>TOTAL</b>						<b>26,000.00</b>
Purpose: For office use						
Checked by:  <b>VIVIAN V. BALBARINO</b> TWG - Office Furniture & Fixture 11/14/24				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:  <b>NEVIN A. PACADA SR.</b>	Noted by:  <b>NEVIN A. PACADA SR.</b>		Approved by:  <b>PROSE IVY G. YEPES</b>		
Printed Name:						
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU 11/14/24		