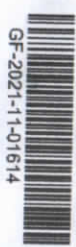




Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



GF-2021-11-01614

PURCHASE REQUEST

Dept./Office: **VSUHSO**
 Section/End-User: **Clara P. Mercado**
 Funding Source: **General Fund - MOOE**

PR #: **GF-2021-11-01614**
 Category: **Office Supplies**
 Project Title/Code: **USHER**

Date: **11-26-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	20	600.00		12,000.00
2	Cotton, 400g	packs	12	165.00		1,980.00
3	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	6	204.00		1,224.00
TOTAL						15,204.00

Purpose: For COVID-19 Response

Checked by:

DOREEN B. ALBA

Funds Available:

ALICIA M. FLORES

TWG - Office Supplies

HEAD, BUDGET OFFICE

Requested by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU

Approved by:

EDGARDO E. TULIN

Signature:
Printed Name:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU