



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



GF-2021-09-01026

OPA# 1568-1570
 9/27/21

PURCHASE REQUEST

Dept./Office: **CN**PR #: **GF-2021-09-01026**Date: **09-16-2021**Section/End-User: **Joel Rey U. Acob**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **CON-PPMP 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folding Training Table	pc	1	4,500.00		4,500.00

Specification:

- Folding Training Table ,
- Metal Frame
- Table Top Material:High-Density Polyethylene (HDPE)
- light gray
- at least 6ft in Length,
- 30 inches width, 29 inches Height

	TOTAL					4,500.00
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Purpose: for office use.

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES

TWG - Office Furniture & Fixture

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

JOEL REY U. ACOB**JOEL REY U. ACOB****EDGARDO E. TULIN**

Designation:

END USER**UNIT HEAD, PROJECT LEADER****PRESIDENT, VSU**