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PR-2022-0728-51752



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ODPP**PR No.: **STF-2022-07-01018**Date: **07-28-2022**Section/End-User: **Mario C. Bantugan**Category: **toner**Funding Source: **Special Trust Fund**Project Title/Code: **PPO Office**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	KYOCERA DV-4015	drums	1	9,147.00		9,147.00
	TOTAL					9,147.00

Purpose: **PPO Photo copy**

Checked by: DIONESIO I. ESTUPA TWG - toner		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE py other mode	
Signature:	Requested by: MARIO C. BANTUGAN	Noted by: MARIO LINO P. VALENZONA	Approved by: EDGARDO E. TULIN
Printed Name:	MARIO C. BANTUGAN	MARIO LINO P. VALENZONA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

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PR-2022-0728-51749



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: ODPP

Section/End-User: Mario C. Bantugan

Funding Source: Special Trust Fund

PR No.: STF-2022-07-01017

Date: 07-28-2022

Category: IT Supplies and
Equipment

Project Title/Code: PPO Office

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera MC-4105	piece	1	5,000.00		5,000.00

Specification:

replacement part for Kyocera Taskalfa 2200 photocopier price at Php 4,586.00 only per distributor.

	TOTAL					5,000.00
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Purpose: PPO Photo copy

Checked by:

DIONESIO I. ESTUPA

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

in other mrr

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARIO C. BANTUGAN	MARIO LILIO P. VALENZONA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU