



PR 2025-0403-264707



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-030625-0998**PR No.: **TF-2025-04-00464**Date: **04-03-2025**Dept./Office: **REB**
*Joel Alexis A. De las Santos*Category: **Office
Equipment and Appliances**Section/End-User: **Shiela Marie G. Nuñez**
*Shiela Marie G. Nuñez*Project Title/Code: **101-Research Ethics Board**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Aircon, Split Type, 2.0HP (Inverter)	unit	1	63,000.00		63,000.00

Specification:**Features**

- High-Density Dust Filter
- Smooth Frequency Control
- Gold Fin Protection
- Silver Ion Filter
- Sleep Mode
- Turbo Mode
- Louver Position Memory
- Fast Cooling
- Includes Remote Control

Specifications

- 2.0HP Inverter
- Cooling Capacity: 18,990 (3,390-19,200) kJ/hr
- Power Supply: 230V, 1Ph, 60Hz
- Power Input: 1,760 (325-1,870) W
- CSPF: 4.3
- Refrigerant: R32
- Sound Level: 43.5/37/33.5 dB(A) (H/M/L)
- Dimensions: 24.1 cm (L) x 96.9 cm (W) x 32 cm (H)

Warranty and Installation

- 1-Year Warranty
- Free Installation

2	Electric fan	pc	1	2,500.00		2,500.00
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Specification:**Electric Stand Fan Features**

- **Type:** Stand Fan

- **Blade Size:** 16 inches
- **Blade Material:** Metal
- **Height Adjustment:** Adjustable
- **Speed Settings:** Three-speed controller

3	Paper shredder machine, heavy duty	pieces	1	12,000.00		12,000.00
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Specification:

- **Shred Type:** Cross Cut
- **Maximum Sheet Capacity (70 gsm):** 10 sheets
- **Waste Container Capacity:** 21 liters
- **Power Source:** 220 - 240 VAC

4	Water Dispenser, Cabinet type	pc	1	10,000.00		10,000.00
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Specification:

- **Type:** Floor Standing
- **Functions:**
 - Hot
 - Cold
- **Body Material:** Plastic
- **Compressor:** High Efficiency
- **Protection:** Thermally Protected

TOTAL

87,500.00

Purpose: Research Ethics Board Office Equipment and Appliances

Checked by:

NORMAN O. VILLAS

Funds Available:

NICK FREDDY R. BELLO

TWG - Office Equipment and Appliances

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

SHIELA MARIE G. NUÑEZ

Noted by:

JANET ALEXIS A. DE LOS SANTOS

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE YAG. YEPES

PRESIDENT, VSU

RESEARCH ETHICS BOARD