



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **34-1-478-2023-1-0-1**PR No.: **STF-2023-02-00250**Date: **02-22-2023**Dept./Office: **CAFS**Category: **IT Supplies and Equipment**Section/End-User: **Remenita J. Solis**Funding Source: **Special Trust Fund**Project Title/Code: **PPMP CAFS 2023- Risograph**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Risograph Digital Duplicator Machine	unit	1	160,000.00		160,000.00

Specification:

- Print Speed 3 levels: 60, 80, and 100 ppm
- Print Resolution 300 x 300 dpi
- Print Area 251mm x 357mm
- Paper Weight (Print) 35 to 128 gsm; (Original) 50 to 107 gsm
- Original Paper Size Up to 310 x 435 mm (12.2 x 17.12 in.)
- Print Paper Size Up to 297 x 420 mm (11.69 x 16.53 in.)
- Master Making Time Approx 39 seconds
- Scan Resolution 300 x 300 dpi
- Ink Capacity 800 ml
- Master Capacity 200 cuts/roll
- Paper Supply Capacity 1000 sheets (64 to 80 gsm)
- With USB cable, you can simply connect to your PC. Directly connecting to a PC enables higher-quality image printing.
- Four scanning modes to best suit your original. Line is for text-only documents, photo is optimized for photos or illustrations, duo gives the best results with documents that are a mix of photos and text, while pencil is for illustrations drawn in pencil.
- 2 up lets you print two copies of a single original side-by-side on one sheet of paper, while 2 in 1 lets you print two different originals side-by-side on a single sheet.
- Three enlargement and four reduction settings

TOTAL						160,000.00
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Purpose: CAFS Dean's Office

Checked by:	Funds Available:		
DIONÉSIO I. ESTUPA	ALICIA M. FLORES		
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	REMENTA J. SOLIS	BEATRIZ S. BELONIAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU