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PR-2022-0927-66252



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 45-5-1503-2023-7-0-0

PR No.: GF-2022-09-01960

Date: 12-05-2022

Dept./Office: DBt

Category: Office Furniture  
& Fixture

Section/End-User: Genalyn M. Apas

Funding Source: General Fund - MOOE

Project Title/Code: DBt-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	2	12,000.00		24,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Display Cabinet, Filing Cabinet</li> <li>• Dimensions: 900mm x 450mm x 1850mm</li> <li>• Powder coated</li> <li>• Adjustable shelves</li> </ul>						
<b>TOTAL</b>						<b>24,000.00</b>
Purpose: Steel cabinet- for safety filing of documents and records; Curtains & curtain rods- for laboratory rooms windows						
Checked by: <b>LEO A. MAMOLO</b> TWG - Office Furniture & Fixture				Funds Available: <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:			Approved by:	
Printed Name:	<b>GENALYN M. APAS</b>	 <b>KYZA MAE M. RAMONEDA</b>			 <b>EDGARDO E. TULIN</b>	
Designation:	END USER	UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	