

## Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PPMP No. : **PPMP-2025-092524-0479** 

Dept./Office: VIHS

PR No.: GF-2024-10-02883

Date: 10-10-2024

Section/End-User: Mark John M. Managbanag

Category: Printing Services

Funding Source: General Fund - MOOE

Project Title/Code: IHS - DTE - 2025 (GAA)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Conduct of Arts Culmination Program 2025 - Tarpaulin printing for the backdrop and stage decoration	рс	1	1,500.00		1,500.00
	Specification: size: 8 x 12"					
2	Conduct of Honors Program and Parents Consultation (First Quarter) SY 2025-2026 - Tarpaulin printing	рс	1	1,500.00		1,500.00
1	Specification: size: 8 x 12"			<u>.</u>		
J	Conduct of Honors Program and Parents Consultation (Third Quarter) - Tarpaulin printing for the back	рс	1	1,500.00		1,500.00
	Specification: size: 8 x 12"			-		
4	Conduct of Student Onboarding SY 2025 - 2026 - Tarpaulin printing for the backdrop and stage decorat	рс	1	1,500.00		1,500.00
,	Specification: size: 8 x 12"			·		
	TOTAL					6,000.00
Purp	pose: upcoming events					
Chec	vivian v. Balbarii TWG - Printing Service		12/4/24	Funds Availat	ALICIA M. FLORES HEAD, BUDGET OFF	

Signature:
Printed Name:
Designation:

Prepared by:

Noted by:

Approved by:

PROSE IVY G. YEPES

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU