

SEARCHED



PR-2023-0815-138455



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 148-5-1373-2024-7-0-0

Dept./Office: **OUDDRM**

PR No.: **GF-2023-08-01758**

Date: **08-15-2023**

Section/End-User: **Jemuel A. Ocañada**

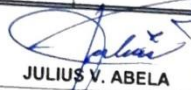
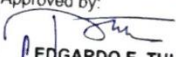
Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **UDRRMSSO-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btl's	20	125.00		2,500.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
3	Battery, Alkaline, 9 volts	pcs	5	210.00		1,050.00
4	Battery, Alkaline, Size: C, 2pcs/pack	pack	16	95.00		1,520.00
5	Binder Clip, 2-inch, 12 pcs/box	boxes	10	100.00		1,000.00
Specification: - Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black						
6	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box of 50's	5	30.00		150.00
7	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	5	14.00		70.00
8	Envelope, Brown, long, good quality	pcs	10	5.00		50.00
9	Envelope, brown, ordinary, A4 size	pcs	50	10.00		500.00

	Stener, Paper, plastic, 50 shts/box	boxes	5	38.00		190.00
	Folder, Expanded, Long (Red)	piece	50	30.00		1,500.00
12	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
13	Laminating Film, A3, 100 shts/box, 250 microns	box of 50's	1	3,745.00		3,745.00
14	Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long	pieces	1	500.00		500.00
15	Mop Rug, Heavy Duty, 100% cotton	pieces	5	90.00		450.00
16	Paper, Bond, A4, S-24, 80 gsm	reams	30	289.00		8,670.00
Specification:						
bright white, high premium quality						
17	Paper, Bond, Long, S-24, 80 gsm	reams	7	328.00		2,296.00
Specification:						
bright white, high premium quality						
18	Paper, Bond, Short, S-24, 80 gsm	reams	7	277.00		1,939.00
Specification:						
bright white, high premium quality						
19	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack	pack	5	95.00		475.00
Specification:						
?No Backprint ?Size: A4 230GSM (210x297mm) ?Paper Texture: Waterproof Glossy ?For all type of inkjets printer ?For printing all kinds of colorful documents ?Support 720 / 1440 / 2880 and 5760 dpi printing mode ?20 sheets per pack						
20	Record Book, Big, 300 pages	pcs	15	110.00		1,650.00
21	Record Book, Big, 500 pages	pcs	30	115.00		3,450.00
22	Staple Wire, #35	boxes	4	35.00		140.00
23	Stapler, HD No.35	pc	1	350.00		350.00
24	Toilet Bowl Cleaner, at least 1 liter	btl	5	250.00		1,250.00
25	White Mailing Envelope, Long, 9 1/2 x 4 1/8	pcs	400	1.00		400.00
TOTAL						35,345.00
Purpose: Office supplies						

by:  SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available:  ALICIA M. FLORES 14 Nov 2014 HEAD, BUDGET OFFICE	
Signature: 	Requested by: 	Noted by: 	Approved by: 
Printed Name: JEMUEL A. OCAÑA		JULIUS V. ABELA	EDGARDO E. TULIN
Designation: END USER		UNIT HEAD, PROJECT LEADER	TY PRESIDENT, VSU 8/17