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PR-2024-1002-226945



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0054**PR No.: **GF-2024-10-01794**Date: **10-02-2024**Dept./Office: **ATRO**Category: **Office Furniture  
& Fixture**Section/End-User: **Kimberly V. Caingcoy**Project Title/Code: **OVPRE.ATR.OC**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hudson, top coat	liter	1	550.00		550.00
2	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	1	6,000.00		6,000.00

**Specification:**

- **Back Tilt Tension:** Adjustable from 90 degrees to 180 degrees
- **Max Reclining (Adjustable Chair Back):** 170°
- **Hydraulic Lift:** Level 4, 100mm SGS Certified
- **Base Material:** Solid Nylon Base
- **Inner Structure:** Sturdy Metal Frame, Padded Soft Sponge
- **Outer Material:** Durable Unfading Fabric, Skin-friendly, Breathable Fabric
- **Weight Capacity:** At least 140 kg
- **Extras:** Free headrest & lumbar pillow set
- **Wheels:** Smoothing-rolling caster wheels

	<b>TOTAL</b>					<b>6,550.00</b>
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Purpose: Office Use

Checked by:  <b>PAULINE S. CAINTIC</b> TWG - Office Furniture & Fixture		Funds Available:  <b>ALICIA M. FLORES</b> <sup>903</sup> HEAD, BUDGET OFFICE <sup>2025</sup>	
Signature:	Prepared by:  <b>KIMBERLY V. CAINGCOY</b>	Noted by:  <b>HARVIE P. PORTUGALIZA</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>PROSE IVY G. YERES</b> <sup>10/2/2024</sup> PRESIDENT, VSU