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PR-2022-0523-33898



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **VIHS**Section/End-User: **Guada Fe D. Amihan**Funding Source: **Special Trust Fund**PR No.: **STF-2022-05-00531**Date: **05-23-2022**Category: **Construction  
and Electrical Supplies**Project Title/Code: **VSUIHS Office Use**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	GRASS CUTTER, 4 stroke	unit	1	20,000.00		20,000.00
	<b>TOTAL</b>					<b>20,000.00</b>

Purpose: For office surroundings

Checked by:

**MARLON G. BURLAS**

Funds Available:

**ALICIA M. FLORES**

TWG - Construction and Electrical Supplies

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>GUADA FE D. AMIHAN</b>	<b>SHALOM GRACE C. SUGANO</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>