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PR-2022-0725-50920

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-07-01004** Date: **07-25-2022**

Dept./Office: **DBt**

Section/End-User: **Genalyn M. Apas**

Category: **Office Furniture & Fixture**

Funding Source: **General Fund - MOOE**

Project Title/Code: **CAS-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Office Table**	pc	1	4,000.00		4,000.00
	Specification: ?Laminated Wood, ?One Long Drawer with 3 Side Drawers, ?2 Top Drawers with Locks, ?color: Gray, Wenge, ?Dimension: at least W22.75? x L47.25? x H29.5?					
	TOTAL					**4,000.00**

Purpose: Office use

Checked by:	Funds Available:
LEO A. MAMOLO	**ALICIA M. FLORES**
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**GENALYN M. APAS**	**MA. THERESA P. LORETO**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU