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PR-2023-1024-153087

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 228-1-1038-2024-7-0-3

Dept./Office: UR

PR No.: STF-2023-10-02619

Date: 10-24-2023

Section/End-User: Homer Lois P. Napoles

Category: Office Equipment

Funding Source: Special Trust Fund

Project Title/Code: STF - Transcript of Records

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Dry Seal, Customized Machine Engraved, Stainless Steel Material	unit	2	4,000.00		8,000.00
2	File Cabinet, 4 Drawers, Steel, Lateral	unit	10	15,000.00		150,000.00

Specification:

- Brand New
- High Quality
- W-45cm, L-90cm, H-133cm
- Full steel product. The steel thickness of the file cabinet is 0.7-1.2mm
- Rustproof
- Powder coated

3	Gaming Chair with Footrest, XL Size	unit	10	10,000.00		100,000.00
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Specification:

- Recline 90°~170°
- Weight Capacity: up to 180KG
- Suitable for people with a height between 160cm-190cm
- Alloy frame is covered in quality hand-sewn PU leather
- Wider Seat + 5 Inches of High-density Foam: Ensures you have plenty of room to move around
- Class 4 gas cylinder: Prolong the life expectancy of the chair
- Configuration: Adjustable Seat Height + highly flexible head pillow + lumbar support
- Controllable Rocking + Retractable Footrests: Perfect for relaxing during breaks

4	Storage and Organizing Box, 120L, Plastic Resin	unit	8	1,200.00		9,600.00
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Specification:

- Resins plastic
- High impact resistant
- Improved material
- 120L capacity
- Stackable and space-saving
- 6 spinners

• Snap lock • Measurements: L72.3 x W52 x H44cm									
TOTAL					267,600.00				
Purpose: For office use									
Checked by:		 NILO L. LEORNA TWG - Office Equipment			Funds Available:		 ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:	Approved by:						
Printed Name:	HOMER LOIS P. NAPOLES	MIRIAM M. DE LA TORRE							
Designation:	END USER	MARWEN A. CASTAÑEDA	UNIT HEAD, PROJECT LEADER		for DANIEL LESLIE S. TAN OPS- PRESIDENT, VSU 				