

SCAN HERE



PR-2024-1009-229614



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0626**PR No.: **GF-2024-10-02818**Date: **10-09-2024**Dept./Office: **CAS**Category: **Office Furniture  
& Fixture**Section/End-User: **Clarisa I. Visca**Project Title/Code: **PPMP 2025-Faculty of Humanities  
and Social Sciences**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	1	12,000.00		12,000.00

**Specification:**

- **Type:** Display Cabinet, Filing Cabinet
- **Dimensions:** 900 mm (W) x 450 mm (D) x 1850 mm (H)
- **Finish:** Powder coated
- **Features:** Adjustable shelves

	<b>TOTAL</b>					<b>12,000.00</b>
--	--------------	--	--	--	--	------------------

Purpose: **FOR OFFICE FURNITURE**

Checked by:

  
**VIVIAN V. BALBARINO**

Funds Available:

  
**ALICIA M. FLORES**

TWG - Office Furniture &amp; Fixture

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>CLARISA I. VISCA</b>	<b>GLENN G. PAJARES</b>	<b>PROSE IVY G. YEPES</b>
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU