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PR-2024-0401-188551

4/2/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-040124-0026**PR No.: **GF-2024-04-00968**Date: **04-01-2024**Dept./Office: **ODR**Category: **Food & Food
Ingredients**Section/End-User: **Jhann Mae S. Marquez**Funding Source: **General Fund - MOOE**Project Title/Code: **RPO.A.III.C-IHR2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Assorted coffee, milk and chocate powder, sugar etc for In House Review committee and evaluators	pcs	3	3,000.00		9,000.00
Specification: 3 in1 coffee - 100 pcs coffee stick - 2 packs coffee mate - 50 pcs chocolate powder - 50 pcs sugar -50 pcs coffee steerer/plastic - 1 pack bottled water - 50 bottles in 350 ml.						
2	Lunch (Buffet Style) Menu#1	person	500	200.00		100,000.00

Specification:

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

3	Snacks AM	set	1000	80.00		80,000.00
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Specification:

- Meat Bread
- Softdrinks

4	Snacks PM	packs	1000	80.00		80,000.00
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Specification:

- Empanada
- Softdrinks

	TOTAL					269,000.00
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Purpose: Annual In-House Review on May 2024 (1 Week R&D Review)

Checked by:

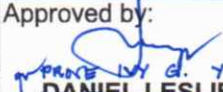

JULIOUS B. CERNA 4/1/24

TWG - Food & Food Ingredients

Funds Available:


ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JHANN MAE S. MARQUEZ	IVY C. EMNACE	 DANIEL LESLIE S. TAN
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU