



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 92-5-2103-2024-2-0-3

Dept./Office: **ODR**

PR No.: **GF-2024-03-00816**

Date: **03-06-2024**

Section/End-User: **Jhann Mae S. Marquez**

Category: **Publications**

Funding Source: **General Fund - MOOE**

Project Title/Code: **CENT.HL.24.01 - CHA**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing for REI Highlights	copy	500	50.00	IVY C. EMNACE	25,000.00

Specification:

Specification:

- Letter Size
- Front and Back Cover: 220 gsm matte with gloss lamination in "REI HIGHLIGHTS" text and "Visayas State University" text and logo in front cover - full color, inside
- 80 gsm C2S matte inside pages - full color
- Atleast 45 pages including cover
- Perfect bind

TOTAL						25,000.00
--------------	--	--	--	--	--	------------------

Purpose: Communication Materials/IEC Materials

Checked by:

GERALDINE T. BARO

Funds Available:

ALICIA M. FLORES

Prepared by:

HEAD, BUDGET OFFICE

Noted by:

Approved by:

Signature:

JHANN MAE S. MARQUEZ

IVY C. EMNACE

DANIEL LESLIE S. TAN



Total Budget : 36,000.00
Funding : **GF-MOOE**
PPMP #: **92-5-2103-2024-2-0-3**

Stone of Activities (in quantities)											
Jun	Jul	Aug	Sep	Oct	Nov	Dec					

{{-- Date: 03/05/2024

ction & Electrical Supplies,