

SIR ALEX - CRISLIN

SCAN HERE



PR-2025-1203-312217



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-040725-1088**

PR No.: **STF-2025-12-00002**

Date: **12-03-2025**

Dept./Office: **OHIGP**

Category: **Food and Services**

Duration: **2025-04-08**
to

Section/End-User: **Josefina L. Soria**

2025-12-31

Funding Source: **Special Trust Fund - MOOE**

Project Title/Code: **VSU Market and other rented facilities-Trainings and Workshops**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Lunch) Menu#8	pack	85	200.00	CRISLIN B. CRUZ-CORTEZ	17,000.00

Specification:

MENU (8)

- CHICKEN AFRITADA
- MIXED VEGIE GUISADO
- RICE
- STEAMED FISH
- MELON
- FOUR SEASONS JUICE or MINERAL BOTTLED WATER

TOTAL						17,000.00
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Purpose: For OVPPD Workshop series (Dec. 9-10, 2025)

Checked by:	Funds Available:		
ALEXANDER L. CABRAL	ALICIA M. FLORES		
TWG - Food and Services	HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JOSEFINA L. SORIA	CRISLIN B. CRUZ-CORTEZ	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU