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PR-2023-0824-140616



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 29-5-1087-2024-7-0-0

Dept./Office: DCE

PR No.: GF-2023-08-02009

Date: 08-24-2023

Section/End-User: Haide B. Cuevas

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DCE-2024 GAA

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	20	140.00		2,800.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	115.00		575.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	125.00		625.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	10	250.00		2,500.00
5	Broom, Stick Broom, Tukog	pc	10	40.00		400.00

Specification:

?Good Quality Broom Stick

?Approx. 370pcs per stick bundle

6	Chalk, White, Dustless, 100 pcs/box	boxes	10	75.00		750.00
7	Clear Book (Display Book), Refillable, Legal, 20 shts, any color	pcs	6	78.00		468.00
8	Envelope, Expanding, with garter tie, blue, long	pc	20	15.00		300.00
9	Envelope, Expanding, with garter tie, green, long	pc	20	15.00		300.00
10	Envelope, Expanding, with garter tie, violet, long	pc	20	15.00		300.00
11	Eraser, Blackboard, wood design, Big (3x13x5cm)	pcs	5	56.00		280.00
12	Eraser, whiteboard, magnetic flannel	pc	5	60.00		300.00
13	Folder, Expanded, Long (Light Blue)	pcs	100	30.00		3,000.00
14	Folder, Pressboard, A4, US Green, Double Fold	pcs	50	40.00		2,000.00

Specification:

Folder, pressboard, A4, US Green, double fold						
15	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pcs	10	200.00		2,000.00
16	Magnetic White Board with stand	pc	1	7,000.00		7,000.00
Specification: size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock						
17	Paper, Bond, A4, S-24, 80 gsm	reams	50	289.00		14,450.00
Specification: bright white, high premium quality						
18	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00		3,280.00
Specification: bright white, high premium quality						
19	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack	pack	1	95.00		95.00
Specification: ?No Backprint ?Size: A4 230GSM (210x297mm) ?Paper Texture: Waterproof Glossy ?For all type of inkjets printer ?For printing all kinds of colorful documents ?Support 720 / 1440 / 2880 and 5760 dpi printing mode ?20 sheets per pack						
20	Paper, Specialty 200gsm, A4, white	pack	5	60.00		300.00
21	Pen, Permanent Marker, black, broad tip	pieces	10	60.00		600.00
22	Pen, Permanent Marker, red, broad tip	pieces	10	60.00		600.00
23	Pen, Sign, .5mm, Gel-type, Red	piece	20	35.00		700.00
24	Pen, Whiteboard Marker, red	pieces	10	50.00		500.00
25	Pen, Whiteboard Marker, black	pieces	10	50.00		500.00
26	Pen, Whiteboard Marker, blue,	pieces	10	50.00		500.00
27	Rubberband, #18, 350 gms/box	boxes	5	270.00		1,350.00
28	Sign Here Sticky Notes	pack	10	59.00		590.00
29	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	pieces	20	90.00		1,800.00
30	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	2	105.00		210.00

31	Soap, Dishwashing Liquid Refill, 375ml	packs	5	200.00	1,000.00
Specification: Antibacterial Concentrate Dishwashing Liquid .					
32	Specialty Board, short 8-1/2 x 11, 220 gsm, Cream (10pcs/pack)	pack	5	65.00	325.00
33	Specialty paper Dynamics 8-1/2x13 220gsm Pearl	packs	5	85.00	425.00
34	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00	3,000.00
35	Tape, Double Sided, 1" x 10m	rolls	10	45.00	450.00
36	Tape, Masking, 1" x 25 yards	rolls	15	48.00	720.00
37	Tape, Transparent, 12mm x 50m	rolls	10	68.00	680.00
38	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	204.00	1,020.00
39	Toilet Bowl and Urinal Cleaner, at least 500mL	btls	5	125.00	625.00
40	Toilet Brush with Holder	set	5	180.00	900.00
41	White Folders, 0.14mm long 100pcs/pack	packs	2	485.00	970.00
42	Wireless Microphone	set	1	5,500.00	5,500.00

Specification:

- Carrier Frequency: UHF 613 - 870MHz
- Frequency Steadying: -0.002-
- Modulating Mode: FM
- Audio Dynamic Range: Over 70 dB
- Audio Frequency Responses: 100Hz - 15KHz
- Audio Output Level: 0 - 280mV
- S/N Ratio: Over 70dB
- T.H.D: -0.5-
- Sensitivity: 3uVFor30dBS/N

TOTAL				64,688.00
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Purpose: For office and instructional use

Checked by:  SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available:  ALICIA M. FLORES <i>vt 201-2024</i> HEAD, BUDGET OFFICE	
Signature:  Printed Name: HAIDE B. CUEVAS Designation: END USER	Requested by:  EPIFANIA G. LORETO UNIT HEAD, PROJECT LEADER	Approved by:  EDGARDO E. TULIN PRESIDENT, VSU	