



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0598**

Dept./Office: **HRMO**

PR No.: **GF-2024-10-02074**

Date: **10-04-2024**

Section/End-User: **Rhea P. Ballebas**

Category: **Office Equipment**

Funding Source: **General Fund - MOOE**

Project Title/Code: **HRMO-GAA-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	sets	1	49,000.00	HONEY SOFIA V. COLIS	49,000.00

Specification:

- **Processor:** Intel® Core i5 12th Gen with Intel® UHD Graphics 730 or higher
- **Motherboard:**
 - Intel® H610 Chipset for 12th Gen Intel® Core™ Series Processors
 - Dual Channel Non-ECC Unbuffered DDR4, 2 DIMMs
 - 6+1+1 Hybrid Digital VRM Design
 - Intel® GbE LAN
 - NVMe PCIe 3.0 x4 M.2
 - High Quality Audio Capacitors and Audio Noise Guard
 - mATX form factor or higher
- **RAM:** 16GB DDR4 3200 MHz or higher
- **Storage:**
 - SSD: 512GB NVMe PCIe Gen 3x4
 - HDD: 1TB 7200 RPM
- **Power Supply:** 650W 80 Plus Bronze Certified
- **Casing:** mATX casing with transparent acrylic side panel
- **Monitor:** 24" IPS, 72% NTSC color gamut with 75Hz refresh rate
- **Keyboard and Mouse Combo:**
 - Spill-resistant design
 - Keyboard with up to 5 million keystrokes (excluding number lock key)
 - Full-sized ambidextrous optical mouse
- **Operating System:** Genuine Windows 11

2	Digital Voice Recorder	unit	1	5,000.00	HONEY SOFIA V. COLIS	5,000.00
---	------------------------	------	---	----------	----------------------	----------

Specification:

- **Built-in USB:** Yes
- **Color:** Black
- **Micro Card Slot:** Yes
- **Stereo Mic-In Jack:** Yes
- **Stereo Earphone Jack:** Yes

3	Headset, USB Wired, Noise Cancelling, Rotatable Mic. Boom	unit	2	1,500.00	HONEY SOFIA V. COLIS	3,000.00
---	---	------	---	----------	----------------------	----------

Specification:**Specifications:**

- **Design:** Lightweight
- **Ear Cushions:** Superior quality
- **Microphone:** Noise-cancelling unidirectional mic with a rotatable boom
- **Volume Control:** Built-in volume switch
- **Chipset:** Digital Signal Processing (DSP) Stereo Chipset
- **Speaker Unit:** 40mm HD driver
- **Headset Frequency Response:** 20Hz - 20kHz
- **Sensitivity:** 105dB
- **Impedance:** 32 ohms
- **Microphone Frequency Response:** 100Hz - 10kHz
- **Microphone Sensitivity:** -44dB
- **Connection:** USB Wired

Warranty:

- **Duration:** 1-Year Manufacturer Warranty

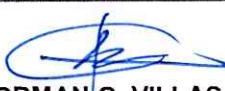

4	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
6	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
7	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
8	UPS 800W (for Computer)	unit	1	5,000.00	HONEY SOFIA V. COLIS	5,000.00



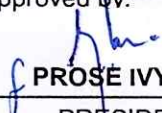
Specification:

?Charging time: At most 4 hours

	TOTAL					69,000.00
--	--------------	--	--	--	--	------------------

Purpose: For Office use

Checked by:  NORMAN O. VILLAS TWG - Office Equipment	Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE
---	--

Signature:	Prepared by:	Noted by:	Approved by:
			
Printed Name:	RHEA P. BALLEBAS	HONEY SOFIA V. COLIS	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU