



PURCHASE REQUEST

Dept./Office: **VSUCL**PR #: **GF-2021-08-00672**Date: **08-23-2021**Section/End-User: **Sheira May T. Camacho**Category: **Office Supplies**Funding Source: **General Fund - CO**Project Title/Code: **OCLGF-2021 - New**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Masking Tape, 1"	rolls	10	60.00		600.00
	TOTAL					600.00

Purpose: These materials will be used to construct for the improvement of the new library and to have a centralized stock room.

Checked by: <div style="text-align: center; margin-top: 10px;"> ALICIA M. FLORES TWG - Office Supplies </div>		Funds Available: <div style="text-align: center; margin-top: 10px;"> MYRNA S. PANCITO HEAD, BUDGET OFFICE CO </div>	
Signature: Printed Name: Designation:	Requested by: <div style="text-align: center; margin-top: 10px;"> SHEIRA MAY T. CAMACHO END USER </div>	Noted by: <div style="text-align: center; margin-top: 10px;"> VICENTE A. GILOS UNIT HEAD, PROJECT LEADER </div>	Approved by: <div style="text-align: center; margin-top: 10px;"> EDGARDO E. TULIN PRESIDENT, VSU </div>