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PR-2025-0613-277589



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-052325-1199

Dept./Office: EO

PR No.: GF-2025-06-00712

Date: 06-13-2025

Section/End-User: Marianne Joyce D. Gallego

Category: Awards & Tokens

Funding Source: General Fund - MOOE

Project Title/Code: Odex Admin (Supplies)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Leis	pc	7	250.00		1,750.00
	TOTAL					1,750.00

Purpose: Leis for the Guest Speaker and Top Management *during PRD*

Checked by: MARIANE U. DELA PEÑA TWG - Awards & Tokens		Funds Available: ALICIA M. FLORES <i>4 2024-25</i> HEAD, BUDGET OFFICE	
Signature:	Prepared by: MARIANNE JOYCE D. GALLEGO	Noted by: CATHERINE C. ARRADAZA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU