



GF-2020-10-00072

PPMP #: 55-5-122-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DVCS**PR #: **GF-2020-10-00072/0947**Date: **10-14-2020**Section/End-User: **Noel C. Bustillo**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DVCS 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	10	140.00		1,400.00
2	Battery, Rechargeable, AA (4pcs) w/ Charger	set	1	2,500.00		2,500.00

Specification:

Input: AC100-240V 50-60Hz

Output: DC1.5 V AA 550mA x4 / AAA 275mA x4

Charging Control: checks voltage and temperature of battery automatically

Indicator: LED x 4

Charging: ON, Fully charged: OFF

Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells

3	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	3	785.00		2,355.00
4	Car Freshener, Gel, at least 70g, Lemon/Orange scent	cans	4	180.00		720.00
5	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box	10	30.00		300.00
6	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	10	14.00		140.00
7	Fastener, Paper, plastic, 50 sets/box	boxes	5	38.00		190.00
8	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, light blue	ream	4	450.00		1,800.00
9	Multi-Purpose Cleaner, Liquid, 1000mL, any scent	btls	5	205.00		1,025.00
10	Muriatic Acid concentrated scented	gal	3	350.00		1,050.00
11	Paper, Bond, A4, S-20, 70 gsm	reams	50	253.00		12,650.00
12	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	2	750.00		1,500.00
13	Soap, Detergent, Liquid, 1 gal, any scent	gal	4	350.00		1,400.00

14	Soap, Dishwashing, Liquid, 250mL	btls	10	150.00	1,500.00
TOTAL					28,530.00

Purpose: office use

Checked by:		Funds Available:	
DOREEN B. ALBA TWG - Office Supplies		MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	NOEL C. BUSTILLO	ANA MARQUIZA M. QUILICOT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU