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PR-2024-1009-229397



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0725**

PR No.: **STF-2024-10-02721**

Date: **10-09-2024**

Dept./Office: **DSO**

Category: **Food & Food
Ingredients**

Section/End-User: **Junard C. Gucela**

Project Title/Code: **STUDENT WELFARE/
DEVELOPMENT FUND 2025**

Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meal (Breakfast)	pc	2	150.00		300.00
2	Packed Meals (Dinner) Menu#1	packs	2	200.00		400.00

Specification:

MENU (1)

- CEASAR SALAD
- CHICKEN LOLLIPOP
- RICE
- FRUITS
- SOFTDRINKS or MINERAL BOTTLED WATER

3	Packed Meals (Lunch) Menu#1	pack	2	200.00		400.00
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Specification:

MENU (1)

- CEASAR SALAD
- CHICKEN LOLLIPOP
- RICE
- FRUITS
- either soft-drinks, water dispenser or flowing coffee

4	Snacks AM	set	350	80.00		28,000.00
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Specification:

- one serving of snacks
- one serving of softdrinks

5	Snacks AM (80.00)	packs	150	80.00		12,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada

- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

6	Snacks PM	packs	350	80.00	28,000.00
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Specification:

- one serving of snacks
- one serving of drinks

7	Snacks PM (80.00)	packs	150	80.00	12,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

	TOTAL				81,100.00
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Purpose: Food for the speakers and participants

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JUNARD C. GUCELA	CHRISTIE CYRENE T. TAUY	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

PURCHASE REQUEST

Form ST-204-Rev. 01/01

Caption: Form ST-204-Rev. 01/01

Signatures:

Project: [Blank]

Department: [Blank]

Item Description	Unit	Qty	Unit Cost	Total Cost