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PR-2022-1201-79131



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 3-1-1546-2022-10-0-4

PR No.: STF-2022-12-02411

Date: 01-05-2023

Dept./Office: DA

Category: Office Furniture
& Fixture

Section/End-User: Milesa C. Marsado

Project Title/Code: DA-2022 (Lab. fees Summer 2021-2022)

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	1	12,000.00		12,000.00

Specification:

- Display Cabinet, Filing Cabinet
- Dimensions: 900mm x 450mm x 1850mm
- Powder coated
- Adjustable shelves

	TOTAL					12,000.00
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Purpose: Office Furniture & Fixture

Checked by:	 LEO A. MAMOLO	Funds Available:	 ALICIA M. FLORES
	TWG Office Furniture & Fixture		HEAD, BUDGET OFFICE DA Lab fees
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MILESA C. MARSADO	RUTH O. ESCASINAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU