

SCAN HERE



PR-2022-0923-65484



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **MMDC**Section/End-User: **Windy O. Tuyan**Funding Source: **Special Trust Fund**PR No.: **STF-2022-09-01924**Date: **09-23-2022**

Category: **Food & Food  
Ingredients**

Project Title/Code: **OFFICE OF THE PRESIDENT-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Packed Meals for Lunch (150.00)</b>	packs	25	150.00		3,750.00
<b>Specification:</b>  Includes the following: <ul style="list-style-type: none"> <li>• at least 2 main dish</li> <li>• at least 1 cup rice</li> <li>• at least 1 drinks</li> <li>• at least 1 fruit or dessert</li> </ul>						
2	<b>Snacks AM (50.00)</b>	set	25	50.00		1,250.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• with drinks</li> <li>• Should be packed individually</li> </ul>						
3	<b>Snacks PM (50.00)</b>	packs	25	50.00		1,250.00
<b>TOTAL</b>						<b>6,250.00</b>

Purpose: For Branding Workshop

Checked by:		Funds Available:	
 <b>VENICE B. IBANEZ</b>		 <b>ALICIA M. FLORES</b>	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE <i>OP-CP</i>	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>WINDY O. TUYAN</b>	<b>JED ASAPH O. CORTES</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU