



PURCHASE REQUEST

Dept./Office: **IHK**PR #: **GF-2021-11-01540**Date: **11-26-2021**Section/End-User: **Araceli M. Managbanag**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **IHK 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	40	350.00		14,000.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	20	350.00		7,000.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	20	350.00		7,000.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	20	350.00		7,000.00
5	Mouse, Wired, Optical, USB	pieces	5	210.00		1,050.00

Specification:

?USB Port Connectivity

?Sensor: Optical

?DPI: 1600

?Work method: Wired

?Buttons: Left button, middle button, right button

?Scroll wheel direction: Two way

?Design highlights: Easy installation. 1600 DPI high-definition tracking engine. Anti-slip scroll wheel. Full-size, ambidextrous design

TOTAL	36,050.00
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Purpose: Office Supplies

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ARACELI M. MANAGBANAG

Designation:

END USER

Noted by:

CHARIS B. LIMBO
UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN
PRESIDENT, VSU