

Dr. Yu

SCAN HERE



PR-2025-0120-247875



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-011725-0859**

PR No.: **STF-2025-01-00056**

Date: **01-20-2025**

Dept./Office: **USHER**

Category: **Office**

Section/End-User: **Clara P. Mercado**

**Equipment and Appliances**

Funding Source: **Special Trust Fund**

Project Title/Code: **USHER-MED-SUP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ceiling Exhaust Fan 12"	unit	1	1,600.00		1,600.00
TOTAL						1,600.00

Purpose: For UHS use

Checked by:

**NORMAN O. VILLAS**

Funds Available:

**ALICIA M. FLORES** WFF 35  
HEAD, BUDGET OFFICE

TWG - Office Equipment and Appliances

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 <b>CLARA P. MERCADO</b>	 <b>ELWIN JAY V. YU</b>	 <b>PROSE IVY G. YEPES</b>
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU