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PR-2025-0721-286066



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-041025-1091**PR No.: **STF-2025-07-00875**Date: **07-21-2025**Dept./Office: **CAC**

Category: **Office Supplies
and General Merchandise
Products**

Section/End-User: **Niffa C. Gofredo**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **CAO-2025 RCAF PASUC**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	T-shirt w/ printed VSU branding, #GoGreen and #SDG (Dry Fit, Sublimation)	pcs	241	300.00		72,300.00

Specification:

T-shirt specification:

- with printed VSU branding, #GoGreen and #SDG
- Dry Fit,
- Sublimation

2	Plastic ID Holders with lanyard	pc	214	50.00		10,700.00
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Specification:

- 5 in x 7 in

	TOTAL					83,000.00
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Purpose: RCAF 2025 on September 10-15,2025

Checked by:	 VIVIAN V. BALBARINO	Funds Available:	 ALICIA M. FLORES
	TWG - Office Supplies and General Merchandise Products		HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 NIFFA C. GOFREDO	 JUDE NONIE A. SALES	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU