

SCAN HERE



PR-2022-0913-62921



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CAS**Section/End-User: **Roderick M. Unajan**Funding Source: **General Fund - MOOE**PR No.: **GF-2022-09-01662**Date: **09-13-2022**Category: **Office
Equipment**Project Title/Code: **CAS-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Electric fan	pc	1	2,500.00		2,500.00

Specification:

?Stand fan 16" metal blade

?Adjustable height

?three speed controller

	TOTAL					2,500.00
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Purpose: For office use.

Checked by: LEO A. MAMOLO TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE <i>CAS-901</i>	
Signature:	Requested by: RODERICK M. UNAJAN	Noted by: MA. THERESA P. LORETO	Approved by: EDGARDO E. TULIN
Printed Name:	RODERICK M. UNAJAN	MA. THERESA P. LORETO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>9/15/22</i>