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PR-2025-0115-246471



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0527**PR No.: **GF-2025-01-00027**Date: **01-15-2025**Dept./Office: **FMO**

Category: **Food & Food
Ingredients**

Section/End-User: **Jocelyn T. Co**Funding Source: **General Fund - MOOE**Project Title/Code: **Finance Management-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM	set	200	80.00		16,000.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of softdrinks 						
2	Snacks PM	packs	135	80.00		10,800.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of drinks 						
TOTAL						26,800.00
Purpose: For DBM and CSI's visitors / <i>Training</i>						
Checked by: <i>[Signature]</i> ALEXANDER J. CAPRAN JR. GHELYN G. ESTILLORE				Funds Available: <i>[Signature]</i> ALICIA M. FLORES <i>101-25</i>		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		
Signature:	Prepared by: <i>[Signature]</i>	Noted by: <i>[Signature]</i>		Approved by: <i>[Signature]</i>		
Printed Name:	JOCELYN T. CO	LOUELLA C. AMPAC		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		