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PR-2023-0920-146418



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 9-5-188-2024-8-0-3

Dept./Office: DFST

Section/End-User: Ivy C. Emnace

Funding Source: General Fund - MOOE

PR No.: GF-2023-09-02429

Date: 09-20-2023

Category: Office Supplies

Project Title/Code: VSU-IP-2023-8

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	15	253.00		3,795.00
Specification: bright white, high premium quality						
2	Pigment Ink, Black color, 100ml	btls	8	300.00		2,400.00
3	Pigment Ink, Cyan color, 100ml	btls	8	300.00		2,400.00
4	Pigment Ink, Magenta color, 100ml	btls	8	300.00		2,400.00
5	Pigment Ink, Yellow color, 100ml	btls	8	300.00		2,400.00
TOTAL						13,395.00

Purpose: For Project Purpose

Checked by: SHALOM GRACE C. SUGANO		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: IVY C. EMNACE	Noted by: IVY C. EMNACE	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			