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PR-2023-0306-101828

09/06/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 87-1-758-2023-2-0-4

PR No.: STF-2023-03-00302

Date: 03-06-2023

Dept./Office: ODQA

Category: **Food & Food
Ingredients**

Section/End-User: PAMELA P. ORAÑO

Project Title/Code: **Document and Records Control Uni-
wide Activity**

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals for Lunch	packs	110	200.00		22,000.00

Specification:

Includes the following:

- at least 2 main dish
- at least 1 cup rice
- at least 1 drinks
- at least 1 fruit or dessert

TOTAL						22,000.00
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Purpose: Meals for Document Document and Records Control Planning, Review of Documents and Team Building

Checked by:		Funds Available:	
 CHELYN GESTILLORE		 for ALICIA M. FLORES	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	PAMELA P. ORAÑO	EDITHA G. CAGASAN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU