

TO: OUS

SCAN HERE



PR-2024-1007-228446

16-11 CP



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

### PURCHASE REQUEST

|  |   |                         |
|--|---|-------------------------|
| PPMP No. : <b>PPMP-2025-092724-0681</b>              | PR No.: <b>GF-2024-10-02268</b>                 | Date: <b>10-07-2024</b> |
| Dept./Office: <b>OUS</b>                             | Category: <b>Communication/Courier Services</b> |                         |
| Section/End-User: <b>Antonieta Corazon D. Israel</b> | Project Title/Code: <b>OUS- 2025</b>            |                         |
| Funding Source: <b>General Fund - MOOE</b>           |   |                         |

| Item # | Item Description                        | Unit    | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|---|---------|-----|-----------|---------|------------|
| 1      | Search for PSR Printing and Publication | Monthly | 4   | 2,500.00  |         | 10,000.00  |

**Specification:**

- 1/4 page (January 2025) R
- posting dates on September \_\_\_ 2024
- Please see attached document for detailed text

|              |                  |
|--------------|------------------|
| <b>TOTAL</b> | <b>10,000.00</b> |
|--------------|------------------|

Purpose: for the search of PSR printing & publication

|   |  |
|---|--|
| Checked by:<br><br><b>MARIA ROBERTA S. MIRAFLORES</b><br>TWG - Communication/Courier Services | Funds Available:<br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE |
|---|--|

|   |  |  |
|---|--|--|
| Signature:<br>Printed Name:<br>Designation: | Prepared by:<br><br><b>ANTONIETA CORAZON D. ISRAEL</b> | Noted by:<br><br><b>HAZELLE V. ASALDO</b><br>UNIT HEAD, PROJECT LEADER |
|   |  | Approved by:<br><br><b>PROSE IVY G. YEPES</b><br>PRESIDENT, VSU        |