



PR-2023-0322-106274



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 201-1-1503-2023-2-0-0

PR No.: STF-2023-03-00460

Date: 03-22-2023

Dept./Office: **DMath**Category: **IT Supplies and
Equipment**Section/End-User: **Genalyn M. Apas**Project Title/Code: **DMath-2023**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Charge Roller for Gestetner MP2014D	pc	1	3,527.21		3,527.21
Specification: CHARGE ROLLER FOR GESTETNER MP2014D						
2	Cleaning Blade for Gestetner MP2014D	pc	1	1,000.00		1,000.00
Specification: 1 cleaning Blade for Gestetner MP2014D (Part # D2452281)						
3	Developer for Gestetner MP2014D	bag	1	5,577.50		5,577.50
Specification: 1 Bg Developer for Gestetner MP2014D (Part# D2459640)						
4	OPC Drum for Gestetner MP2014D	pc	1	8,341.09		8,341.09
Specification: OPC Drum for Gestetner MP2014D						
TOTAL						18,445.80
Purpose: For maintenance of the department's photocopier						
Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by: GENALYN M. APAS		Noted by: EUSEBIO R. LINA JR.		Approved by: EDGARDO E. TULIN 3/22/23	
Printed Name:	GENALYN M. APAS		EUSEBIO R. LINA JR.		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	