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PR-2022-0526-34706



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-05-00614**Date: **05-26-2022**Dept./Office: **OHCPD**Category: **Office Furniture
& Fixture**Section/End-User: **Angelica P. Baldos**Project Title/Code: **OCPDE-2022**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	1	5,000.00		5,000.00
Specification: ?at least (580mmx600mx890-990mm) ?Butterfly Mechanism = 360 Degree Swivel Seat ?Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric ?Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric ?Arm: Polypropylene plastic ?Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment						
2	Office Table	pc	1	4,000.00		4,000.00
Specification: ?Laminated Wood, ?One Long Drawer with 3 Side Drawers, ?2 Top Drawers with Locks, ?color: Gray, Wenge, ?Dimension: at least W22.75? x L47.25? x H29.5?						
TOTAL						9,000.00

Purpose: For Office Use

Checked by: LEO A. MAMOLO		Funds Available: ALICIA M. FLORES	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Requested by: ANGELICA P. BALDOS	Noted by: ANGELICA P. BALDOS	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			