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PR-2022-0523-34052



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NARC**PR No.: **GF-2022-05-00608**Date: **05-23-2022**Section/End-User: **Cielo F. Señara**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **NARC Overhead Cost**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	12	253.00		3,036.00
Specification: bright white, high premium quality						
2	Paper, Bond, A4, S-24, 80 gsm	reams	12	289.00		3,468.00
Specification: bright white, high premium quality						
3	Paper, Bond, Long, S-20, 70 gsm	reams	12	286.00		3,432.00
Specification: bright white, high premium quality						
4	Paper, Mimeo, WW, A4, S-20	ream	10	220.00		2,200.00
5	Paper, Mimeo, WW, Long, S-18	reams	10	218.00		2,180.00
TOTAL						14,316.00

Purpose: for office use

Checked by:

ALICIA M. FLORES

Funds Available:

ALICIA M. FLORES

TWG - Office Supplies

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CIELO F. SEÑARA	ROBELYN T. PIAMONTE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU