



PURCHASE REQUEST

Dept./Office: **DBM**PR #: **GF-2021-11-01598**Date: **11-24-2021**Section/End-User: **Sheillo G. Catorce**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DBM Extension 52**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Brother BT5000C Cyan	btls	5	500.00		2,500.00
2	Ink, Brother BT5000M Magenta	btls	5	500.00		2,500.00
3	Ink, Brother BT5000Y Yellow	btls	5	500.00		2,500.00
4	Ink, Brother BTD60BK, Black	btls	5	500.00		2,500.00
TOTAL						10,000.00

Purpose: Office Use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Printed Name:

SHEILLO G. CATORCE

Designation:

END USER

Noted by:

BRYAN R. GAPASIN
UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN
PRESIDENT, VSU