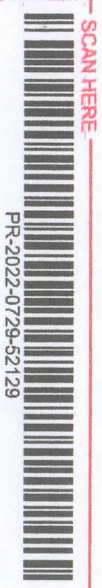




Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **USHER**

PR No.: **STF-2022-07-01023**

Date: **07-29-2022**

Section/End-User: **Clara P. Mercado**

Category: **Printing Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **USHER - Admin office**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera toner kit TK-1175	bits	2	8,000.00		16,000.00
	TOTAL					16,000.00

Purpose: For printing use

Checked by:

JED ASAPH B. CORTES
TWG - Printing Services

Funds Available:

ALICIA M. FLORES
HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CLARA P. MERCADO	ELWIN JAY V. YU	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU