



GR# 1693  
 10/13

## PURCHASE REQUEST

Dept./Office: **OP**PR #: **GF-2021-10-01266**Date: **10-13-2021**Section/End-User: **Les Andre B. Pamaos**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **OP-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal filing shelves, open, 4 layers	unit	4	10,000.00		40,000.00
	<b>TOTAL</b>					<b>40,000.00</b>

Purpose: Office use

Checked by:

**NORMAN O. VILLAS**

TWG - Office Furniture &amp; Fixture

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

**LES ANDRE B. PAMAOS**

Designation:

**END USER**

Noted by:

**ALLEN GLENNIE P. LAMBERT****UNIT HEAD, PROJECT LEADER**

Approved by:

**EDGARDO E. TULIN****PRESIDENT, VSU**