OP# 15[illegible]
9/30

PPMP #: *95-3-1070-2021-7-0-1*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

IGP-2021-09-00782

PURCHASE REQUEST

Dept./Office: **VSUH**
PR #: **IGP-2021-09-00782**
Date: **09-03-2021**

Section/End-User: **April Gayle V. Calunangan**
Category: **Office Supplies**

Funding Source: **Income Generating Project**
Project Title/Code: **HOSTEL-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack**	pack	1	115.00		115.00
2	**Bleach, Liquid, 99.9% Antibac, 3785 mL**	gallon	20	250.00		5,000.00
3	**Cutter, Big, Plastic (Ordinary), w/ lock**	pcs	2	30.00		60.00
4	**Disinfectant Spray, 170g**	can	50	280.00		14,000.00
5	**Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box**	boxes	50	300.00		15,000.00
	Specification:					
6	**Fiber Doormat**	pc	29	150.00		4,350.00
	Specification: at least 15 X 23 inches					
7	**Multi-Purpose Cleaner, Liquid, 1000mL, any scent**	btls	50	205.00		10,250.00
8	**Paper, Bond, A4, S-24, 80 gsm**	reams	50	289.00		14,450.00
9	**Pen, Ball, blue**	pieces	20	10.00		200.00
10	**Rags, large, good quality, size 24"x15", water absorbent**	pcs	20	40.00		800.00
11	**Received Stamp Supply & Property Management Office with Date and Signature, Circle/Oval**	pcs	2	200.00		400.00
12	**Scissors, 8" heavy duty, good quality**	pieces	5	75.00		375.00
13	**Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole**	pcs	2	1,500.00		3,000.00
14	**Stick Broom (tingting) 6" fr the top, approx 370 pcs**	piece	10	40.00		400.00
	TOTAL					**68,400.00**

Purpose: For Hostel Use

Checked by:	Funds Available:
DOREEN B. ALBA	~~MYRNA S. PANGITO~~
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**APRIL GAYLE V. CALUNANGAN**	**APRIL GAYLE V. CALUNANGAN**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU