



PURCHASE REQUEST

Dept./Office: **ODIE**PR #: **GF-2021-09-01105**Date: **09-24-2021**Section/End-User: **Rafael B. Vergara Jr.**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **ODIE-2022**





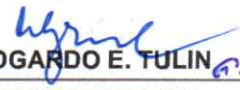
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	3	5,000.00		15,000.00

Specification:

- at least (580mmx600mx890-990mm)
- Butterfly Mechanism = 360 Degree Swivel Seat
- Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- Arm: Polypropylene plastic
- Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

	TOTAL					15,000.00
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Purpose: Needed for the office.

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	RAFAEL B. VERGARA JR.		MA. RACHEL KIM L. AURE
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	 EDGARDO E. TULIN
			PRESIDENT, VSU