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PR-2024-0126-173349



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 240-5-2159-2024-0-0-1

PR No.: GF-2024-01-00310

Date: 01-26-2024

Dept./Office: **ACRO**Category: **Office Furniture
& Fixture**Section/End-User: **Christine Gay B. Cala**Funding Source: **General Fund - MOOE**Project Title/Code: **ACRO-2024 Office supplies**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	1	12,000.00	CORAZON A. PADILLA	12,000.00

Specification:

- ?Display Cabinet, Filing Cabinet
- ?Dimensions: 900mm x 450mm x 1850mm
- ?Powder coated
- ?Adjustable shelves

TOTAL						12,000.00
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Purpose: For GOOI Compliance (Office use)

Checked by:		Funds Available:	
	NILO L. LEORNA		ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CHRISTINE GAY B. CALA		
Designation:	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU