



PR-2022-0705-43703



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OGS**

PR No.: **GF-2022-07-00887**

Date: **07-05-2022**

Section/End-User: **Analyn C. Regina**

Category: **Office Supplies**

Duration: **2021-05-03**

Funding Source: **General Fund - MOOE**

Project Title/Code: **VSU-IP-2021-8a (Component a)**

to
2023-05-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
Specification: bright white, high premium quality						
TOTAL						2,890.00
Purpose: Office supplies						
Checked by:				Funds Available:		
ALICIA M. FLORES 				ALICIA M. FLORES 		
TWG - Office Supplies				HEAD, BUDGET OFFICE		
Signature:		Requested by:	Noted by:		Approved by:	
Printed Name:		ANALYN C. REGINA	ANABELLA B. TULIN		EDGARDO E. TULIN	
Designation:		END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	