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10-E-20

PR-2024-1011-229988



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0052**PR No.: **TF-2024-10-02935**Date: **10-11-2024**Dept./Office: **ViCARP**Category: **Accommodation**Section/End-User: **Tiffany P. Baguio**Project Title/Code: **ViCARP 1.27 RRDCC-
Accommodation**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Accommodation for Joint ViCARP-RRDCC and RRDEN-RAC Meeting	pcs	5	1,500.00		7,500.00
2	Hotel Room Accommodation	room	10	2,000.00		20,000.00

Specification:

- Modern and air-conditioned hotel room with queen size bed, good for 1-2 persons
- ~~Free breakfast~~ ✓
- ~~Near Baybay City and New Baybay City Hall~~ ✓
- Strong wifi connection inside the room
- With balcony

	TOTAL					27,500.00
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Purpose: Accommodation for Joint ViCARP RRDCC Meeting

Checked by:

ALEXANDER L. CABRAL

TWG - Accommodation

Funds Available:

NICK FREDDY R. BELLO

(OIC) HEAD, ACCOUNTING OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 TIFANNY P. BAGUIO	 SANTIAGO T. PEÑA JR.	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU