

SCAN HERE



PR-2022-1220-83040



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 24-1-238-2022-10-0-10

Dept./Office: PRCRTC

PR No.: STF-2022-12-02493

Date: 12-20-2022

Section/End-User: Cynthia Dolores V. Godoy

Category: Printing Services

Funding Source: Special Trust Fund

Project Title/Code: CASL2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner for Ineo 206	tube	2	3,125.00		6,250.00

**Specification:**

Toner TN 118 (genuine) for Develop Ineo 206

	<b>TOTAL</b>					<b>6,250.00</b>
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Purpose: for casl use

Checked by:		Funds Available:	
 <b>ELVIRA B. GORRE</b>		 <b>ALICIA M. FLORES</b>	
TWG - Printing Services		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>CYNTHIA DOLORES V. GODOY</b>	<b>MAE ANN A. BRAVO</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU