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PR-2022-0324-23262



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **FARMI**PR No.: **GF-2021-09-00895**Date: **03-24-2022**Section/End-User: **Vanessa May B. Milan**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CC23.EFS.1720**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
2	Plastic bag (sando bag) 100pcs/pack large	pack	2	95.00		190.00
3	Plastic bag (sando bag), jumbo size, 100 pcs/back	pack	1	135.00		135.00
TOTAL						625.00

Purpose: For Office use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

VANESSA MAY B. MILAN

END USER

Noted by:

DHENBER C. LUSANTA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU