



D-00440

PPMP #: 22-2-350-2021-7-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NARC**PR #: **GF -2020-10-00440** 1237Date: **10-15-2020**Section/End-User: **Luz O. Moreno**Category: **IT Supplies and Equipment**Funding Source: **General Fund - CO** modProject Title/Code: **RJNA.87.018 Sdy 2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Flash Drive, at least 32GB USB 3.0	piece	3	800.00	LUZ O. MORENO	2,400.00
2	Ink, Epson, genuine (C) T664, 70 ml	pieces	3	350.00	LUZ O. MORENO	1,050.00
3	Ink, Epson, genuine (M) T664, 70 ml	pieces	3	350.00	LUZ O. MORENO	1,050.00
4	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	5	350.00		1,750.00
5	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	3	350.00		1,050.00
TOTAL						7,300.00

Purpose: IT Supplies and Equipment

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	LUZ O. MORENO	LUZ O. MORENO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU